

BCIS ENTEROVIRUS 71 CONTINGENCY PLAN (UPDATED 01 SEPTEMBER 2008)

| Confirmed cases | Campus Access | Teaching Program: Events/ Curriculum/Field trips | School Buses | Travel/Quarantine (staff and community) | BCIS Staffing | Operations | Communications |
|---|--|--|--|--|---|--|---|
| Phase 1 Cases confirmed outside China | Admission as usual Students or staff exhibiting fever or HFMD symptoms sent home with recommendation of appointment with doctor. | Usual school program Assess field trips for HFMD/EV 71 risk Promotion of good hygiene practice for students, staff and visitors. | All bus routes run as usual. | Assess travel destinations for HFMD/EV 71 risk. Staff to inform school of travel intentions and provide contacts for holiday periods. | HFMD/EV 71 training given. | Development of Task Force comprised of Head of School, SMT, School Nurse, and Board/Faculty/PTCA Representatives. Increased cleaning of common fixtures with chlorine based disinfectant. Disinfect toys daily and disinfect tables before and after meals. | Newsletter sent to community, educating about disease, prevention, monitoring, and measures school has implemented. On school website. Careful analysis of advice from WHO, Chinese Ministry of Health, SOS, Embassies/Consulates. Ongoing communication with local international schools and health professionals. |
| Phase 2 National Outbreak Cases confirmed -China | As above. Parents requested to monitor students at home for symptoms of HFMD and fever. Use of hand sanitizer at school gate. | As above. Hand sanitizer in all classrooms with instructions on usage. | As above Use of hand sanitizer before boarding bus and as needed. School bus daily disinfection. | As above Request students, parents, and staff returning from affected areas to monitor for signs of fever and HFMD. Establish an isolation room for each campus. | Staff requested to screen for fever and signs of HFMD each morning Practice preventative hygiene measures as directed. | As above Hand sanitizer at front gate for use of all who enter school grounds. Daily school nurse visits to nursery, Pre-K, K, and Grade 1 classrooms. Catering company contingency plan. Increased cleaning frequency to common fixtures to include play equipment. | As above. If three or more febrile/rash cases are identified per class, report to local CDC. Update community of school policies and procedures via newsletter and if warranted information evenings. Focus on student hygiene in classroom. |
| Phase 3 Cases confirmed- Beijing | As above Prepare for health screening of all student/staff/visitors at school gate. | Plan for delivering online learning on a larger scale if required. Cancel field trips and school social events case by case basis | As above Request parents screen children for fever and symptoms of HFMD. | As above | As above. | As above Classroom and school building ventilation before and after class. Additional cleaning frequency to school areas and equipment as directed by Task Force. Increased frequency of replacing cleaning material | As above Maintain regular contact with school community. Remind parents to check school website daily for updates. Prominent placement of EV 71 hygiene signage/posters at front gate/common areas. Implement SMS server as needed. |
| Phase 4 Cases confirmed- BCIS Community | Entry into the school restricted to student/staff/parents and essential delivery only. Health screening of everyone at school gate. | As above Cancel sporting events/field trips/social events Prepare for school closure. | As above | As above | As above Identify essential personnel in event of school closure. | As above | As above |
| Phase 5 Mandatory Closure | School closure | On-line learning. | Limit number of essential staff operating from school | As above. Home isolation recommended. | As above | As above | Contact with parents, students and staff via SMS server and online learning. |

Note: Task Force determines the school's EV 71 phase in consultation with medical authorities. School will inform BCIS Community of any changes or updates.