

ONLINE HOME SUPPORT GUIDELINES

The purpose is to provide ongoing emotional and well-being support for students and parents, and to maintain connections between home and school for the benefits of the students.

1:1 Online Home Support Sessions – 8.30 - 9.30 and 10.00 - 11.30 am

Each child will have a 1:1 daily session with a teacher and a TA. These sessions are meant to last 10 minutes only.

The classes will be divided into groups. The grouping will be as follows:

- **Toddler:** Each class will have a group of 10 and a group of 7 students. A teacher with a TA will be responsible for the larger group and two TAs will be responsible for the smaller group.
- **Nursery:** Three groups of 11 or 12 students. Each teacher with a TA will be responsible for a group.
- **PK/KG team of 3:** Divide students into two groups. One group of 14 students and one group of 6 students. The homeroom teacher will have 14 students and the flow teacher will have 6 students from each class. TAs will join any group.
- **PK/KG team of 5:** Divide students into three groups. One group of 12 students and two groups of 4 students. The homeroom teacher will have 12 students, and each of the flow teachers will have 4 students from each class. TAs will join any group.

These sessions will be scheduled by the teachers through Calendly. There will be a total of 15 slots available for parents.

Read Aloud Sessions – 9.30 - 10.00 a.m. and 11.30 - 12.00 pm

Teachers will offer two sessions daily of story time for their class. These sessions can be carried out by homeroom teachers, flow teachers or TAs and will be 20 minutes long.

- **Toddler:** Both sessions will be delivered in Chinese.
- **Nursery:** Both Sessions will be delivered using both English and Chinese as needed.
- **PK and KG:** One session will be delivered in English and the other in Chinese.

Office Hours for Parents – Tuesday and Thursday - 2.30 - 4.00pm

Teachers will set available time slots for parents. Set these times through Calendly and will send the link on the Weekly Update.

What will our days look like?

Days	Time	Event
Monday	8:00-8:30	Prep and touch base with your team
	8:30-9:30	1:1 Online Home Support
	9:30-10:00	Read Aloud
	10:00-11:30	1:1 Online Home Support
	11:30-12:00	Read Aloud
	12:00-1:00	Lunch
	1:00-4:30	Professional Learning
Tuesday	8:00-8:30	Prep and touch base with your team
	8:30-9:30	1:1 Online Home Support
	9:30-10:00	Read Aloud
	10:00-11:30	1:1 Online Home Support
	11:30-12:00	Read Aloud
	12:00-1:00	Lunch
	1:00-2:30	Classwork
2:30-4:00	Office Hours for Parents	
Wednesday	8:00-8:30	Prep and touch base with your team
	8:30-9:30	1:1 Online Home Support
	9:30-10:00	Read Aloud
	10:00-11:30	1:1 Online Home Support
	11:30-12:00	Read Aloud
	12:00-1:00	Lunch
	1:00-4:30	Professional Learning
Thursdays	8:00-8:30	Prep and touch base with your team
	8:30-9:30	1:1 Online Home Support
	9:30-10:00	Read Aloud
	10:00-11:30	1:1 Online Home Support
	11:30-12:00	Read Aloud
	12:00-1:00	Lunch
	1:00-2:30	Classwork
2:30-4:00	Office Hours for Parents	



Friday	8:00-8:30	Prep and touch base with your team
	8:30-9:30	1:1 Online Home Support
	9:30-10:00	Read Aloud
	10:00-11:30	1:1 Online Home Support
	11:30-12:00	Read Aloud
	12:00-1:00	Lunch
	1:00-4:30	Professional Learning

Potential rotation for classes

Toddler 1 Rotation

Day	Group of Students #1	Group of Students #2	Read Aloud
Monday	Sissi Eva	Lydia Emma Xu	9:30- 11:30-
Tuesday	Lydia Emma Xu	Sissi Eva	9:30- 11:30-
Wednesday	Sissi Eva	Lydia Emma Xu	9:30- 11:30-
Thursday	Lydia Emma Xu	Sissi Eva	9:30- 11:30-
Friday	Sissi Eva	Lydia Emma Xu	9:30- 11:30-

Toddler 2 Rotation

Day	Group of Students #1	Group of Students #2	Read Aloud
Monday	Grace Judy	Coco Serena	9:30- 11:30-
Tuesday	Coco Serena	Grace Judy	9:30- 11:30-
Wednesday	Grace Judy	Coco Serena	9:30- 11:30-
Thursday	Coco Serena	Grace Judy	9:30- 11:30-
Friday	Grace Judy	Coco Serena	9:30- 11:30-



Toddler 3 Rotation

Day	Group of Students #1	Group of Students #2	Read Aloud
Monday	Cathy Anna	Marissa Lexi	9:30- 11:30-
Tuesday	Marissa Lexi	Cathy Anna	9:30- 11:30-
Wednesday	Cathy Anna	Marissa Lexi	9:30- 11:30-
Thursday	Marissa Lexi	Cathy Anna	9:30- 11:30-
Friday	Cathy Anna	Marissa Lexi	9:30- 11:30-

Toddler 4 Rotation

Day	Group of Students #1	Group of Students #2	Read Aloud
Monday	Mary Lydia	Lolita Betty	9:30- 11:30-
Tuesday	Lolita Betty	Mary Lydia	9:30- 11:30-
Wednesday	Mary Lydia	Lolita Betty	9:30- 11:30-
Thursday	Lolita Betty	Mary Lydia	9:30- 11:30-
Friday	Mary Lydia	Lolita Betty	9:30- 11:30-

Nursery Rotation

Natalie to support as needed

Day	Group of Students #1	Group of Students #2	Group of Students #3	Read Aloud
Monday	Teacher 1 TA 1	Teacher 2 TA 2	Teacher 3 TA 3	9:30- 11:30-
Tuesday	Teacher 3 TA 2	Teacher 1 TA 4	Teacher 2 TA 1	9:30- 11:30-
Wednesday	Teacher 2 TA 4	Teacher 3 TA 1	Teacher 1 TA 3	9:30- 11:30-
Thursday	Teacher 1 TA 2	Teacher 2 TA 3	Teacher 3 TA 4	9:30- 11:30-
Friday	Teacher 3 TA 3	Teacher 1 TA 1	Teacher 2 TA 2	9:30- 11:30-



PK and KG Team of 5 Rotation

Day	Group of 14 Students #1	Group of 6 Students #2	Group of 6 Students #3	Read Aloud
Monday	HR	HR	FL	9:30- 11:30-
Tuesday				9:30- 11:30-
Wednesday				9:30- 11:30-
Thursday				9:30- 11:30-
Friday				9:30- 11:30-

